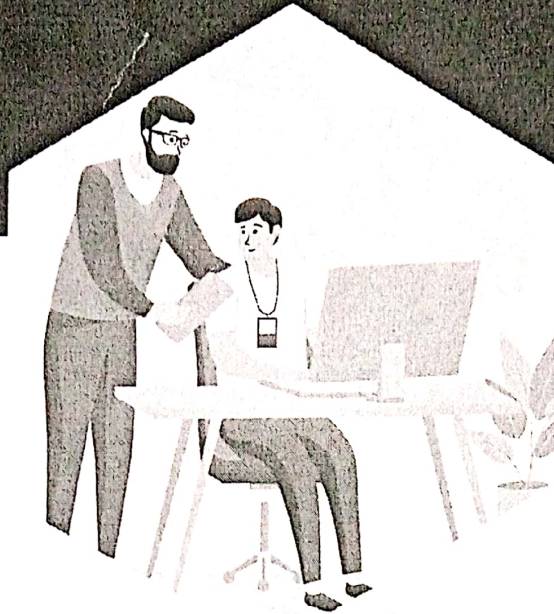


o obulesu

# Model Program Book



## SHORT-TERM INTERNSHIP (On-Site/Virtual)

Designed & Developed by



**ANDHRA PRADESH  
STATE COUNCIL OF HIGHER EDUCATION**  
(A STATUTORY BODY OF GOVERNMENT OF ANDHRA PRADESH)



PROGRAM BOOK FOR  
**SHORT-TERM INTERNSHIP**  
(Onsite / Virtual)

Name of the Student: O. Olu Isheye

Name of the College: S.V. D. Degree College

Registration Number: 20180401010

Period of Internship: From: 1-9-22 To: 30-10-22

Name & Address of the Intern Organization : Sri Lakshmi Subrahmanya  
Sri Lakshmi Subrahmanya  
Sri Lakshmi Subrahmanya

University

YEAR



# An Internship Report on

(Title of the Internship)

Submitted in accordance with the requirement for the degree of

B.Sc B.Z.C

Under the Faculty Guideship of

H. Rama Subba Reddy Sir

(Name of the Faculty Guide)

Department of

S.V.B Govt Degree collage KKI

(Name of the College)

Submitted by:

O. Obulesu

(Name of the Student)

Reg.No: 203580W010

Department of

B.Sc B.Z.C S.V.B Govt Degree cdg

(Name of the College)

Page No:

## Instructions to Students

Please read the detailed Guidelines on Internship hosted on the website of AP State Council of Higher Education <https://apsche.ap.gov.in>

1. It is mandatory for all the students to complete 2 months (180 hours) of short-term internship either physically or virtually.
2. Every student should identify the organization for internship in consultation with the College Principal/the authorized person nominated by the Principal.
3. Report to the intern organization as per the schedule given by the College. You must make your own arrangements for transportation to reach the organization.
4. You should maintain punctuality in attending the internship. Daily attendance is compulsory.
5. You are expected to learn about the organization, policies, procedures, and processes by interacting with the people working in the organization and by consulting the supervisor attached to the interns.
6. While you are attending the internship, follow the rules and regulations of the intern organization.
7. While in the intern organization, always wear your College Identity Card.
8. If your College has a prescribed dress as uniform, wear the uniform daily, as you attend to your assigned duties.
9. You will be assigned a Faculty Guide from your College. He/She will be creating a WhatsApp group with your fellow interns. Post your daily activity done and/or any difficulty you encounter during the internship.
10. Identify five or more learning objectives in consultation with your Faculty Guide. These learning objectives can address:
  - a. Data and Information you are expected to collect about the organization and/or industry.
  - b. Job Skills you are expected to acquire.
  - c. Development of professional competencies that lead to future career success.
11. Practice professional communication skills with team members, co-interns, and your supervisor. This includes expressing thoughts and ideas effectively through oral, written, and non-verbal communication, and utilizing listening skills.
12. Be aware of the communication culture in your work environment. Follow up and communicate regularly with your supervisor to provide updates on your progress with work assignments.



13. Never be hesitant to ask questions to make sure you fully understand what you need to do your work and to contribute to the organization.
14. Be regular in filling up your Program Book. It shall be filled up in your own handwriting. Add additional sheets wherever necessary.
15. At the end of internship, you shall be evaluated by your Supervisor of the intern organization.
16. There shall also be evaluation at the end of the internship by the Faculty Guide and the Principal.
17. Do not meddle with the instruments/equipment you work with.
18. Ensure that you do not cause any disturbance to the regular activities of the intern organization.
19. Be cordial but not too intimate with the employees of the intern organization and your fellow interns.
20. You should understand that during the internship programme, you are the ambassador of your College, and your behavior during the internship programme is of utmost importance.
21. If you are involved in any discipline related issues, you will be withdrawn from the internship programme immediately and disciplinary action shall be initiated.
22. Do not forget to keep up your family pride and prestige of your College.

-----<<@>>-----



## Student's Declaration

I, am a student of Internship  
Program, Reg. No. 2035804010 of the Department of BBC B.2-C  
College do hereby declare that I have completed the mandatory internship  
from 01-01-2022 to 30-10-2022 in Lakshmi farmers (Name of  
the intern organization) under the Faculty Guideship of  
H. Ramasubbareddy (Name of the Faculty Guide), Department of  
S.V.B Govt Degree, College, Kailakunta  
(Name of the College)

(Signature and Date)

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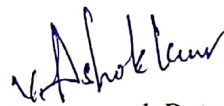




## Official Certification

This is to certify that O. Obulesu (Name of the student) Reg. No. 2036804010 has completed his/her Internship in Lakshmi Polytechnic (Name of the Intern Organization) on \_\_\_\_\_ (Title of the Internship) under my supervision as a part of partial fulfillment of the requirement for the Degree of Zoology in the Department of S.V.B Govt College (Name of the College).

This is accepted for evaluation.

  
(Signatory with Date and Seal)

### Endorsements

  
Faculty Guide

  
Head of the Department

  
Principal

**S.V.B. GOVT. DEGREE COLLEGE  
KOILKUNTALA, NANDYAL (Dt.)**



## Certificate from Intern Organization

This is to certify that \_\_\_\_\_ (Name of the intern)  
Reg. No. 20398041010 of S. V. B. Govt. College (Name of the  
College) underwent internship in Lakshmi Polymer (Name of the  
Intern Organization) from 01-09-2022 to 30-10-2022

The overall performance of the intern during his/her internship is found to be  
\_\_\_\_\_ (Satisfactory/Not Satisfactory).

*Authorized Signatory with Date and Seal*

## Acknowledgements

Learning and acquiring knowledge has no top and bound and it is our resource that never gets exhausted. The more you better it get and the more you preach the better it get and the more it lives down through the ages.

Through these lines I would like to my sincere gratitude to all the individuals the organisations under whose guidance and support this project is possible.



## Contents

The assigned rating is constrained by the small scale of operations & the limited low entry barriers and limited product differentiation and weak bargaining power with suppliers and customers exerting (getting most of) of the firm with thin profit margins stretched coverage in directors and high working capital intensity. ICRA also takes note of the capital fund with drawal risk inherent to the rather ship nature of the firm. The rating comfort from long standing experience of the promoters healthy relation in capacity expansion and sales volumes.

## CHAPTER 1: EXECUTIVE SUMMARY

The internship report shall have only a one-page executive summary. It shall include five or more Learning Objectives and Outcomes achieved, a brief description of the sector of business and intern organization and summary of all the activities done by the intern during the period.

my internship was in polymers factory when these factories combines with good workers education ship management and effective business development the factory is expected to give grow over the years.

- \* It is established in the year 2007. Sri Subramaneshwara polymers factory are a leading Pousockets & polythene bags, cases.
- \* Recycling the waste materials materials covers such a waste is the material covers such a waste. any material that is rendered useless during a manufacturing process such as that a factories, mills and mining sectors.



## CHAPTER 2: OVERVIEW OF THE ORGANIZATION

### Suggestive contents

- A. Introduction of the Organization
- B. Vision, Mission, and Values of the Organization
- C. Policy of the Organization, in relation to the intern role
- D. Organizational Structure
- E. Roles and responsibilities of the employees in which the intern is placed.
- F. Performance of the Organization in terms of turnover, profits, market reach and market value.
- G. Future Plans of the Organization.

### Introduction:-

Sri Subramantheswar polymers was established in year 2006 on a partner firm they main line of activity of the firm cement fertilizer, stretch etc . . . .

In 2006 the company was established with capacity 35,00,000 lakhs bags per month Due to demands for the company he gone into experience in 2013 with capacity 55,00,000 lakhs bags per month

### Partners:-

Giopireddy subramanyam reddy  
venkatesh axami  
sudheer reddy

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### CHAPTER 3: INTERNSHIP PART

Description of the Activities/Responsibilities in the Intern Organization during Internship, which shall include - details of working conditions, weekly work schedule, equipment used, and tasks performed. This part could end by reflecting on what kind of skills the intern acquired.

Bags brainning idea atleast cement  
bags looping has best following ideas

- \* changes the checking
- \* Lanthoric stacking
- \* Left skin pulling nation
- \* Robotic purefizer.

⇒ cement bag's uses for absorption:-

I visited at smooth wave have parties  
as there i observed the following things.

- \* observe the over all almost cement workers  
there is stock of 5.6 g per month.
- \* way home is an air, light room with a window



# ACTIVITY LOG FOR THE FIRST WEEK

| Day & Date | Brief description of the daily activity                                                              | Learning Outcome                                   | Person In-Charge Signature |
|------------|------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------------------|
| Day -1     | consulted to the head of the organisation for the internship                                         | Improved my communication skills                   | V. Ashokan                 |
| Day -2     | As per govt norms search student should complete internship in any organisation in payments industry | Improved my communication skills                   | V. Ashokan                 |
| Day -3     | In this regard they have granted permission for internship as per the act                            | Inter personal skills                              | V. Ashokan                 |
| Day -4     | Know about the founder of the organisation and its history and achievements.                         | Learned how to collect data (primary data history) | V. Ashokan                 |
| Day -5     | observed the routine of the organisation in working hours whole day                                  | Improved my observation skills.                    | V. Ashokan                 |
| Day -6     | Interacted with the five employees and also know about their work in the industry                    | Improved my communication skills                   | V. Ashokan                 |

## WEEKLY REPORT

WEEK - 1 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week we introduced our selves to then explained the purpose why we come to their industry, and we interacted with all the employers working organisation and introduced each other they tell us how communicate with the co-workers and then tell us how to do in the industry of polymers / polythin bags.

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# ACTIVITY LOG FOR THE SECOND WEEK

| Day & Date | Brief description of the daily activity                                                               | Learning Outcome                                          | Person In-Charge Signature |
|------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|----------------------------|
| Day - 1    | Collected information about the organisation vision and mission                                       | Improved my communication and understanding skills        | V. Ashburn                 |
| Day - 2    | Observed the organisation structure and collected information about it                                | Learned about organisation and various other organisation | V. Ashburn                 |
| Day - 3    | They show the various kind of playwood products clearly                                               | I learned how many bags were there and value of it.       | V. Ashburn                 |
| Day - 4    | They manager shows how to understand the names of products                                            | I learned the name of different boardware clearly         | V. Ashburn                 |
| Day - 5    | Manager briefly explained the performance of the organisation.                                        | Learned rules and regulations of the organisation         | V. Ashburn                 |
| Day - 6    | The manager explained the roles and responsibilities of polymer bag manufacturing of an organisation. | Learned about the bag manufacturing of an organisation.   | V. Ashburn                 |

## WEEKLY REPORT

WEEK - 2 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

In this week I know about the some of the equipment which are used in the industry organisation every machine has it's own different features and very easy to operate.

The patch handle bag machine and how to use and control the machines And next the machine named T-shirt bag making machine is the ~~extra~~ equipment in the process of making polythene bags.

At last the machine inext divide 100 bags in box and we want

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### ACTIVITY LOG FOR THE THIRD WEEK

| Day & Date | Brief description of the daily activity                              | Learning Outcome                     | Person In-Charge Signature |
|------------|----------------------------------------------------------------------|--------------------------------------|----------------------------|
| Day - 1    | we visit the polymers industry. we saw the new equipment in industry | we learn how to use it               | N. Ashok Kumar             |
| Day - 2    | we know about the instrument names and how it works                  | we know the information of equipment | N. Ashok Kumar             |
| Day - 3    | we know about the advantages and disadvantages of that equipment     | we know about the modules of it.     | N. Ashok Kumar             |
| Day - 4    | we learn about the equipment and its uses and instructions           | we know the how it works             | N. Ashok Kumar             |
| Day - 5    | we work with the co-workers                                          | communication skills, leadership     | N. Ashok Kumar             |
| Day - 6    | we develop the communication skills by the interaction of workers.   | Socialization                        | N. Ashok Kumar             |

## WEEKLY REPORT

WEEK - 3 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

- \* To get started we'll create a package called "Build Analyses" and analysis assets called "Pe P. Analysis". These two will sit in a space called "Default".
- \* Although not visible in the image we link the analysis to an purchase to - pay the ~~analysis~~ to an data.  
model we have prepared  
for training purpers add sheet and choose components.
- \* AS soon as you have executed the analysis asset you see the options to build the first analysis sheet can selected of the cat - of - the box components such as the full screen.

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# ACTIVITY LOG FOR THE FORTH WEEK

| Day & Date | Brief description of the daily activity                     | Learning Outcome                                       | Person In-Charge Signature |
|------------|-------------------------------------------------------------|--------------------------------------------------------|----------------------------|
| Day - 1    | I know that the equipment used for the beg making           | we know about the new equipment                        | V. Ashabauer               |
| Day - 2    | I know about the bottom seal by making machines             | I hear about the bottom seal beg making machine        | V. Ashabauer               |
| Day - 3    | I know that seal by making shot type operate                | I hear about all work and disadventages.               | V. Ashabauer               |
| Day - 4    | I know about seal beg making and how to do the              | I hear about the side seal service project             | V. Ashabauer               |
| Day - 5    | The 10-day he come to submit all service we are very strong | final submission of community service project          | V. Ashabauer               |
| Day - 6    | for the day the project report the app fix and got approval | got appreciation for in form of money given by sir. th | V. Ashabauer               |



## WEEKLY REPORT

WEEK - 4 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

### Create the Analysis Asset :-

- \* The get started will create a package called Build Analysis and an Analysis called P2P Analysis Asset two will sit in a space called "Default"
- \* Although not visible in the image we link the analysis to a purchase to-pass" data.
- \* Add sheet and choose components.  
As soon you we created the analysis asset you see the options to build the analysis sheet you can select one of the out-of-the box components such as full screen "process experver" or the "conformance"

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# ACTIVITY LOG FOR THE FIFTH WEEK

| Day & Date | Brief description of the daily activity                  | Learning Outcome                                     | Person In-Charge Signature |
|------------|----------------------------------------------------------|------------------------------------------------------|----------------------------|
| Day - 1    | I know about the patch handle bag machine                | I know about the new equipment                       | V. Ashokumar               |
| Day - 2    | I know about the patch handle bag machine how to         | I learned how to operate the equipment               | V. Ashokumar               |
| Day - 3    | I know about the T-shirt bag making machine              | I know about T-shirt bag making machine              | V. Ashokumar               |
| Day - 4    | I know about the T-shirt bag making machine and how      | I learned about how to operate the equipment         | V. Ashokumar               |
| Day - 5    | I operate the above machines with the help of co-workers | I know and also learned how to operate the equipment | V. Ashokumar               |
| Day - 6    | I operate the above machines with the help of co-workers | I know and also learned how to operate the equipment | V. Ashokumar               |

## WEEKLY REPORT

WEEK - 5 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Selection views offer a more comprehensive set of options to filter on components in analysis sheets. It's worth cases as to what you can do in the nothing that the person creating the analysis determines whether or not to selection views for users.

Conformance validates each single case in the data set against the target model. It is used to check if the actual execution of a business process, patterns for inefficiency.

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# ACTIVITY LOG FOR THE SIXTH WEEK

| Day & Date | Brief description of the daily activity                                             | Learning Outcome                                              | Person In-Charge Signature |
|------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------|----------------------------|
| Day - 1    | we all come together all the information about the activity                         | Preparing project report with an analysis in the organization | V. Ashok Kumar             |
| Day - 2    | In the day we have started editing the report and completed to submit               | Preparing project report with an analysis in the organization | V. Ashok Kumar             |
| Day - 3    | we have presubmitted our report to the guide and to modify the report or log of any | Pre-submission for our community service project to guide     | V. Ashok Kumar             |
| Day - 4    | In this day we have corrected the errors and guide                                  | Defecting errors correction of errors in the service project  | V. Ashok Kumar             |
| Day - 5    | The day has come to submit our service project and we are have successfully         | Finally submission & community service project                | V. Ashok Kumar             |
| Day - 6    | In this day our project report has approved the Honorable prior from them.          | Got approval from in front along with guide by Sirend.        | V. Ashok Kumar             |

## WEEKLY REPORT

WEEK - 6 (From Dt..... to Dt.....)

Objective of the Activity Done:

Detailed Report:

Create the Analysis Asset:-

- \* To get started well create a package called build Analysis and an called 'default'
  - \* Although not visible in the image we will link the analysis to a "purchase to-pass" data model we have prepared for buying Add sheet and choose components
- AS soon you've created the analysis asset you will see the options to build the first analysis sheet you can select of "Process explorer" & the "conformance" sheet or create your own combination of components on a sheet.

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## CHAPTER 5: OUTCOMES DESCRIPTION

Describe the work environment you have experienced (in terms of people interactions, facilities available and maintenance, clarity of job roles, protocols, procedures, processes, discipline, time management, harmonious relationships, socialization, mutual support and teamwork, motivation, space and ventilation, etc.)

### Interactions

⇒ The performance and behaviour of students poly electrolyte system stored with under trying in treatment interactions

⇒ By characteristic treatments and pairing them with poly electrolyte formulations can make use of by electrolyte electrolyte a combination of both interactions

### Products

prepare a material stop on for a new play ground or use poly electrolyte room and clean you will see poly electrolyte product made by polymer industry of plastic products cutting boards sheets play ground environment of polymer industry source of poly electrolyte products



Describe the real time technical skills you have acquired (in terms of the job-related skills and hands on experience)

- ⇒ Discuss progress and engage in discussion of topics relevant to the operation and philosophical perspective of the office and functional area in general
- ⇒ carry out established activities and motivational responsibilities which have namely upon the student site supervisor
- ⇒ fill agreed upon time commitments
- ⇒ conduct on left in responsible and professional manner

### Responsibilities of supervisor

The person responsible internship coordinator the site supervisor the site supervision responsible for evaluating inter-act students

Page No:

Describe the managerial skills you have acquired (in terms of planning, leadership, team work, behaviour, workmanship, productive use of time, weekly improvement in competencies, goal setting, decision making, performance analysis, etc.

planning is one of most important skill

for project manager it is all about defining the goal of the organization the manager should have for the future it includes two important

- \* concept of management
- \* objectives and importance of management
- \* management of sciences
- \* management of art
- \* management of profession
- \* management of function
- \* development of management theory
- \* management theory skills of effective manager
- \* strategic - tactical leadership : strategic planning
- \* organizational culture innovation creating

Describe how you could improve your communication skills (in terms of improvement in oral communication, written communication, conversational abilities, confidence levels while communicating, anxiety management, understanding others, getting understood by others, extempore speech, ability to articulate the key points, closing the conversation, maintaining niceties and protocols, greeting, thanking and appreciating others, etc.,)

- \* listen . listen . and . listen
- \* who you are talking to matters
- \* Think before you speak . prepare what you are going to say
- \* smiling and stay on message
- \* Check your message before you discuss
- \* some times its better to keep the phone
- \* Relax . your self . communicating . maintain topic
- \* work on your body language
- \* write . thing . down
- \* Engage . your . listeners
- \* take time to respond
- \* make sure your understood .



Describe how could you could enhance your abilities in group discussions, participation in teams, contribution as a team member, leading a team/activity.

Q). How can we improve team work in the work place?

clearly define roles and person responsibility for every team member. Work with the team encourage clear frequent communication give them authority in decision making. don't be afraid to reorganize team. never provide the team with leaving opportunity.

from your self for G.D. take clarification required before closed. always convey and let back intimate and discussion if possible maintain by constant while speaking be a good listener in group discussion speak well about maintenance decision

Describe the technological developments you have observed and relevant to the subject area of training (focus on digital technologies relevant to your job role)

Technological is changing the way organization and their employees need to accomplish their work. Empirical evidence on this topic is. The aim of this study is to provide the implications for work demands and training.

⇒ A theoretical argument based on the views from this discipline was developed and built on the relationship between technology and work characterized such as complexity, automation, meaning, control, were derived. A systematic literature review was conducted by searching databases from and across time. Science twenty were studied. The conclusion criteria empirical evidence was extracted. Implication for work.

Page No:

\* schedule your self, avoid multitasking

\* In const that there rest your time and keep  
aelfotion in mind

\* In for present communication & honesty

\* motivating others

\* product selling

\* written communication

\* developing strategy and vision planning & creating  
innovation

\* establish network

\* keep professional development goals

\* make time for gratitude

\* Give your communication skills importance  
for in your communication skills.



### Student Self Evaluation of the Short-Term Internship

|                              |                       |                  |             |
|------------------------------|-----------------------|------------------|-------------|
| Student Name:                | a obulesu             | Registration No: | 20358041010 |
| Term of Internship:          | From: 01-09-2022      | To:              | 30-10-2022  |
| Date of Evaluation:          | 10-11-2022            |                  |             |
| Organization Name & Address: | Sri Lakshmi polymers. |                  |             |

Please rate your performance in the following areas:

Rating Scale: Letter grade of CGPA calculation to be provided

|    |                                    |   |   |   |   |   |
|----|------------------------------------|---|---|---|---|---|
| 1  | Oral communication                 | 1 | 2 | 3 | 4 | 5 |
| 2  | Written communication              | 1 | 2 | 3 | 4 | 5 |
| 3  | Proactiveness                      | 1 | 2 | 3 | 4 | 5 |
| 4  | Interaction ability with community | 1 | 2 | 3 | 4 | 5 |
| 5  | Positive Attitude                  | 1 | 2 | 3 | 4 | 5 |
| 6  | Self-confidence                    | 1 | 2 | 3 | 4 | 5 |
| 7  | Ability to learn                   | 1 | 2 | 3 | 4 | 5 |
| 8  | Work Plan and organization         | 1 | 2 | 3 | 4 | 5 |
| 9  | Professionalism                    | 1 | 2 | 3 | 4 | 5 |
| 10 | Creativity                         | 1 | 2 | 3 | 4 | 5 |
| 11 | Quality of work done               | 1 | 2 | 3 | 4 | 5 |
| 12 | Time Management                    | 1 | 2 | 3 | 4 | 5 |
| 13 | Understanding the Community        | 1 | 2 | 3 | 4 | 5 |
| 14 | Achievement of Desired Outcomes    | 1 | 2 | 3 | 4 | 5 |
| 15 | OVERALL PERFORMANCE                | 1 | 2 | 3 | 4 | 5 |

Date: 10-11-2022

a.obulesu  
Signature of the Student

Page No:



### Evaluation by the Supervisor of the Intern Organization

|                                                     |                                 |                  |            |
|-----------------------------------------------------|---------------------------------|------------------|------------|
| Student Name:                                       | o. obulesu                      | Registration No: | 2035806016 |
| Term of Internship:                                 | From: 01-09-2022 To: 30-10-2022 |                  |            |
| Date of Evaluation:                                 |                                 |                  |            |
| Organization Name & Address:                        | Sri Lakshmi Polymers            |                  |            |
| Name & Address of the Supervisor with Mobile Number | V. Ashok Kumar                  |                  |            |

Please rate the student's performance in the following areas:

Please note that your evaluation shall be done independent of the Student's self-evaluation

Rating Scale: 1 is lowest and 5 is highest rank

|    |                                    |   |   |   |   |   |
|----|------------------------------------|---|---|---|---|---|
| 1  | Oral communication                 | 1 | 2 | 3 | 4 | 5 |
| 2  | Written communication              | 1 | 2 | 3 | 4 | 5 |
| 3  | Proactiveness                      | 1 | 2 | 3 | 4 | 5 |
| 4  | Interaction ability with community | 1 | 2 | 3 | 4 | 5 |
| 5  | Positive Attitude                  | 1 | 2 | 3 | 4 | 5 |
| 6  | Self-confidence                    | 1 | 2 | 3 | 4 | 5 |
| 7  | Ability to learn                   | 1 | 2 | 3 | 4 | 5 |
| 8  | Work Plan and organization         | 1 | 2 | 3 | 4 | 5 |
| 9  | Professionalism                    | 1 | 2 | 3 | 4 | 5 |
| 10 | Creativity                         | 1 | 2 | 3 | 4 | 5 |
| 11 | Quality of work done               | 1 | 2 | 3 | 4 | 5 |
| 12 | Time Management                    | 1 | 2 | 3 | 4 | 5 |
| 13 | Understanding the Community        | 1 | 2 | 3 | 4 | 5 |
| 14 | Achievement of Desired Outcomes    | 1 | 2 | 3 | 4 | 5 |
| 15 | OVERALL PERFORMANCE                | 1 | 2 | 3 | 4 | 5 |

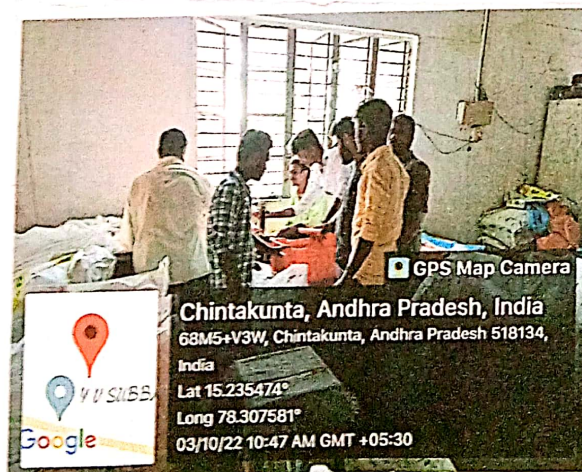
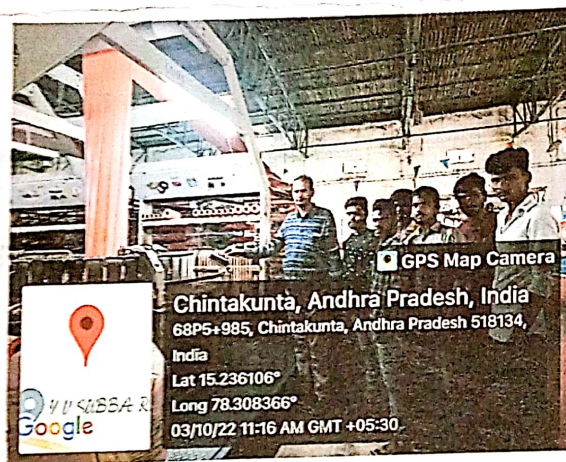
Date: 10-11-2022

Signature of the Supervisor

Page No:

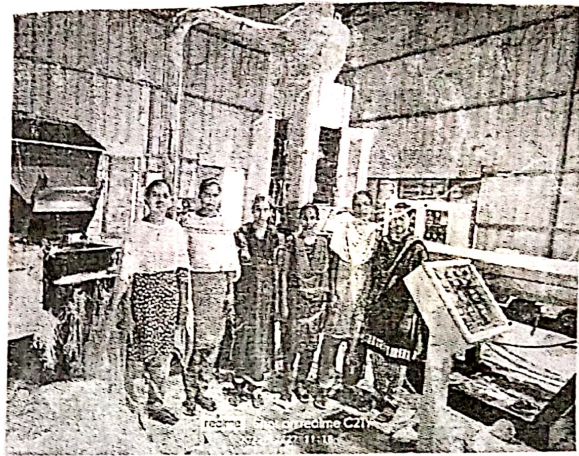
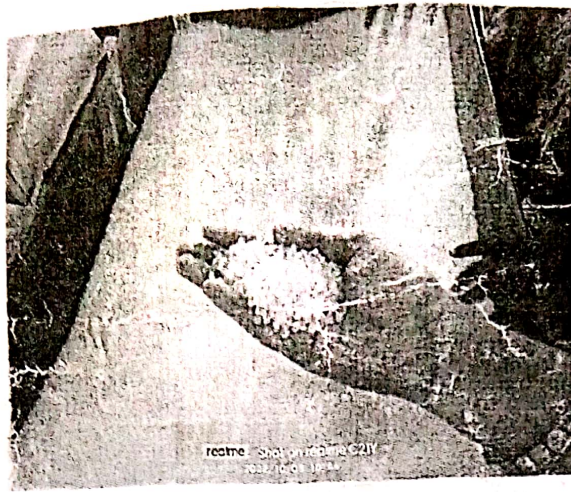


## PHOTOS & VIDEO LINKS



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## EVALUATION

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## **Internal Evaluation for Short Term Internship (On-site/Virtual)**

### **Objectives:**

- To integrate theory and practice.
- To learn to appreciate work and its function towards the future.
- To develop work habits and attitudes necessary for job success.
- To develop communication, interpersonal and other critical skills in the future job.
- To acquire additional skills required for the world of work.

### **Assessment Model:**

- There shall only be internal evaluation.
- The Faculty Guide assigned is in-charge of the learning activities of the students and for the comprehensive and continuous assessment of the students.
- The assessment is to be conducted for 100 marks.
- The number of credits assigned is 4. Later the marks shall be converted into grades and grade points to include finally in the SGPA and CGPA.
- The weightings shall be:
  - Activity Log 25 marks
  - Internship Evaluation 50marks
  - Oral Presentation 25 marks
- Activity Log is the record of the day-to-day activities. The Activity Log is assessed on an individual basis, thus allowing for individual members within groups to be assessed this way. The assessment will take into consideration the individual student's involvement in the assigned work.
- While evaluating the student's Activity Log, the following shall be considered –
  - a. The individual student's effort and commitment.
  - b. The originality and quality of the work produced by the individual student.
  - c. The student's integration and co-operation with the work assigned.
  - d. The completeness of the Activity Log.
- The Internship Evaluation shall include the following components and based on Weekly Reports and Outcomes Description
  - a. Description of the Work Environment.

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- b. Real Time Technical Skills acquired.
- c. Managerial Skills acquired.
- d. Improvement of Communication Skills.
- e. Team Dynamics
- f. Technological Developments recorded.

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**MARKS STATEMENT**  
**(To be used by the Examiners)**

Page No:

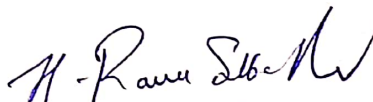


## INTERNAL ASSESSMENT STATEMENT

Name Of the Student: O. Obulegu  
Programme of Study: B.Sc  
Year of Study: 2021 - 2023  
Group: B.2.C  
Register No/H.T. No: 20358041010  
Name of the College: S.V.B Govt degree collage [KXL]  
University: Rayalaseema University

| Sl.No | Evaluation Criterion  | Maximum Marks | Marks Awarded |
|-------|-----------------------|---------------|---------------|
| 1.    | Activity Log          | 25            | 10            |
| 2.    | Internship Evaluation | 50            | 46            |
| 3.    | Oral Presentation     | 25            | 20            |
|       | GRAND TOTAL           | 100           | 76            |

Date: 15/12/2022

  
Signature of the Faculty Guide

Certified by

Date:

Seal:



  
Signature of the Head of the Department/Principal  
PRINCIPAL  
S.V.B. GOVT. DEGREE COLLEGE  
KOILKUNTLA, NANDYAL (Dt.)

Page No:





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